

The Basics - Logging in and the Admin Dashboard

Logging into your Website

At the bottom right of your school website you will find a link titled "Admin Access" you can click to login to the admin area of the website.

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Announcements

Releases New COVID-19 Guidance

FO – Governor Gavin Newsom today announced his plan for safe schools ahead of the 2020–2021 school year, as the Department of Public Health issued a framework for when and should reopen for in-person instruction.



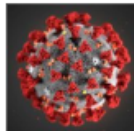
Mental Health Resources Through CareSolace

Free support for all members of our community.



Census 2020

Stand up and be counted!



COVID-19 Resources for SLUSD

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[Admin Access](#)



The Admin Page

Some of the things you most need to use in the admin panel are as follows.

1. Clicking your school name at the top will take you back to your website and vice versa to go back to the admin panel from your school site.
2. Posts on the left side takes you to the area where news and other frontpage items get created.
3. Media is where you can manage your uploaded pictures and videos.
4. Pages is where you can see a list of all of the static pages on your website as well as create new ones.

We'll have more detail on how to use these to edit your site in later articles.

The screenshot displays the WordPress dashboard for 'Jefferson Elementary'. At the top, the navigation bar includes 'My Sites', 'Jefferson Elementary', and a 'New' button. A red circle with the number '1' highlights the 'My Sites' link. The left sidebar shows the 'Dashboard' menu item highlighted, and the 'Posts' link is highlighted with a red circle and the number '2'. The main content area is divided into several sections: 'Elementor Overview' with a 'Create New Page' button, 'Recently Edited' showing a list of recent posts, 'News & Updates' with a featured article about brand style guides, and 'WordPress Events and News' listing upcoming events. The 'Quick Draft' section on the right allows for creating a new draft post. The bottom of the dashboard shows a list of recent posts and updates.

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