

The Basics - Logging in and the Admin Dashboard

Logging into your Website

At the bottom right of your school website you will find a link titled "Admin Access" you can click to login to the admin area of the website.

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Announcements

Releases New COVID-19 Guidance

FO – Governor Gavin Newsom today announced his plan for safe schools ahead of the 2020–2021 school year, as the Department of Public Health issued a framework for when and should reopen for in-person instruction.



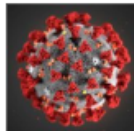
Mental Health Resources Through CareSolace

Free support for all members of our community.



Census 2020

Stand up and be counted!



COVID-19 Resources for SLUSD

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[Admin Access](#)



The Admin Page

Some of the things you most need to use in the admin panel are as follows.

1. Clicking your school name at the top will take you back to your website and vice versa to go back to the admin panel from your school site.
2. Posts on the left side takes you to the area where news and other frontpage items get created.
3. Media is where you can manage your uploaded pictures and videos.
4. Pages is where you can see a list of all of the static pages on your website as well as create new ones.

We'll have more detail on how to use these to edit your site in later articles.

The screenshot displays the WordPress dashboard for 'Jefferson Elementary'. At the top, the navigation bar includes 'My Sites', 'Jefferson Elementary', and a 'New' button. A red circle with the number '1' highlights the 'My Sites' link. The left sidebar shows the 'Dashboard' menu item highlighted with a red circle and the number '2'. Below the sidebar, the main content area is divided into several sections. The 'Elementor Overview' section shows 'Elementor v2.9.12' and 'Elementor Pro v2.10.2' with a '+ Create New Page' button. The 'Recently Edited' section lists 'Reopening Timeline', 'Office Staff', and 'Contact Us'. The 'News & Updates' section features articles like '7 Outstanding Brand Style Guide Examples', 'Elementor Sites of the Month – June 2020', 'The Complete Guide to WordPress Custom Fields', and 'How to Create a Link in Bio Landing Page For Instagram With Elementor'. On the right, the 'Quick Draft' section has fields for 'Title' and 'Content', and a 'Save Draft' button. Below that, the 'WordPress Events and News' section lists upcoming events such as 'WordPress Wednesday (Remote!)', 'ONLINE: WordPress Diverse Speaker Workshops (3 days)', and 'WP Diversity Training Workshops: July 28, 29, 30'. At the bottom right, there are links for 'WordPress 5.5 Beta 2' and 'WPTavern: WordPress 5.5 to Remove Hulu from List of Supported oEmbed Providers'.

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